CHELAN COUNTY MOSQUITO CONTROL DISTRICT NO. 2

Leavenworth, Washington 98826
Phone (509) 548-5904 Email: info@LeavenworthMosquitoControl.org

Meeting Scheduled for September 21, 2026 at 5:00 – 6:30 p.m. at LMCD Office, 10171 Chumstick Highway, Unit 5A, Leavenworth, Washington

Minutes

The Meeting was called to order at 5:04 p.m. by President Parsons.

President Christine Parsons, Secretary/Treasurer Denise Pinkham, Member Ted Knight, and Leavenworth City Council Member Mike Bedard were present.

Member Zapalowski was not present due to a planned excused absence.

Public present were District Manager R.D. Nelle.

No public comments were made.

Agenda was approved by motion of Member Bedard and a second by Member Knight. Motion passed unanimously.

Minutes from the August 17, 2026 meeting were approved by a motion from Member Bedard and a second from Secretary/Treasurer Pinkham. Motion passed unanimously.

District Manager R.D. Nelle provided the Manager's Report.

President Parsons provided the Leavenworth Mosquito Control District Trustee Terms as of September 2026 for planning and record keeping:

Leavenworth Mosquito Control District Trustee Terms as of September 2026
Each Trustee serves a two-year staggered even or odd year term beginning January 1, ending December 31. If a new Trustee is appointed to fill a vacancy their term will end at the end of the vacant Trustee's term. Trustees can be reappointed by the District Board of Trustees and confirmed by the County Commissioners in January. The Commissioners cannot remove a Trustee as this is the role of the Special Purpose board of Trustees.

Even year terms:	**Beginning**	**End**	
Denise Pinkham	1/01/2025	12/31/2026	
Brad Zapalowski	1/01/2025	12/31/2026	Chester Marler's term

Odd year terms:		
Christine Parsons	1/01/2026	12/31/2027
Theodore Knight	1/01/2026	12/31/2027

Mike Bedard, City of Leavenworth Representative: No term limits, appointed by the City Council.

President Parsons and Treasury/Secretary Pinkham then provided an overview of the new website for the District.

Treasurer/Secretary Pinkham led the Board through a discussion of this month's expenditures and how the expenditures would be identified in the spreadsheet for approval and record keeping purposes.

Treasurer/Secretary Pinkham and the Board then discussed the recent announcement, September 15, 2026, by Chelan County that they would no longer provide payroll services to Special Purpose Districts and would only provide the minimum accounting services required by the law. The need for finding an account/bookkeeper was discussed.

Other Business.

Next meeting is set for October 19, 2026, 5-6:30 p.m. at the District Office.

Motion to adjourn was made by Member Knight and Member Bedard at 6:31 p.m. and the motion passed unanimously.

At the meeting, the following Warrants were approved by Motion of Member Knight and a Second by Member Bedard. The Motion passed unanimously.

August2026_payroll	Cassandra Hendrics	39		7/28-8/18/2026
August2026_payroll	Nicholas Parton	37		7/26-8/23/2026
August2026_payroll	Richard Nelle	75		7/24-8/20/2026
August2026_payroll	Klev Peckham	17.5		7/29-8/25/2026
August2026_payroll	Theresa Sessions	67.5		7/24-8/20/2026
August2026_payroll	**Total Hrs: 236**			**Gross $7219.20**
27Aug2026_payables	Cashmere Valley Bank		$261.00	Pinkham: Ward Media_Board Member opening annoucment
27Aug2026_payables	Cashmere Valley Bank		$72.02	Sessions: Office Depot_ofc supp:Comm Engagement posters $23.53 Costco_Fld Equip: batteries $18.49 WSU_lisc&permits: License recert course fee $30.00
27Aug2026_payables	Marson & Marson LLC		$157.73	Ofc Equip: Utility Sink installation materials
27Aug2026_payables	Cashmere Valley Bank		$401.46	Nelle: Marson & Marson_Fld Equip-misc parts $13.01 Jack's Plastic Welding Inc_ Fld Equip-misc parts $104.03 Ferguson_Fld Equip-misc parts $28.32 Office Depot_Ofc Supp-Community Engagement supplies $256.10
27Aug2026_payables	Oxarc Inc		$107.58	Chemicals_dry ice
27Aug2026_payables	Cassandra Hendricks		$14.86	7/28-8/18/2026 mileage: 20.5 @.725
27Aug2026_payables	Richard Nelle		$115.71	7/28-8/20/2026 mileage: 159.6 @.725

27Aug2026_payables	Theresa Sessions		$68.15	7/24-8/20/2026 mileage: 94 @.725 (ck 132270 voided as repayment for 20April2026_payables duplication)
27Aug2026_payables	Klev Peckham		$57.63	7/29/2026 mileage: 1 @.725 _ $0.73 7/8-7/21/2026 mileage: 44 @ .725 _ $31.90 WSU pesticide license testing fee $25.00_ $25.00
27Aug2026_payables	Cashmere Valley Bank		$80.22	Nelle: Marson & Marson_FLD misc parts_$31.78 Marson & Marson_FLD misc parts_$48.44
27Aug2026_payables	Nicholas Parton		$33.21	7/26-8/23/2026 mileage: 45.8 @ .725
27Aug2026_payables	**Total $1369.57**			
20Sept2026_payables	Adapco / Azelis		$1,890.50	Chemicals
20Sept2026_payables	Cashmere Valley Bank		$357.28	Nelle: Sportsmans Whse: FLD - NEO Bottie $32.63 Amazon: FLD - counter protector $27.16 Amazon: FLD - gloves $29.33 Amazon: FLD - ice cooler sheets $37.40 Amazon: FLD - tweezers $7.12 Amazon: FLD - propeller part $8.87 Stans: FLD - dust pan/brush $5.43 Walmart: OFC - calendar/garbage bags/postits/wastebasket $33.12 Stans: FLD - dipper equip parts $7.61 Dollar Tree: FLD - scissors/glue $4.36 Marson & Marson: OFC - Comm Outreach / furring strip $13.13 Office Depot: OFC - Comm Outreach/foam boards, clips etc $72.77 Office Depot: OFC - printer ink $78.35
20Sept2026_payables	State Auditors Office		$1,269.90	Professional Svc: LMCD 2023-2024 Audit
20Sept2026_payables	**Total $3,517.68**			