CHELAN COUNTY MOSQUITO CONTROL DISTRICT NO. 2

Leavenworth, Washington 98826
Phone (509) 548-5904 Email: info@LeavenworthMosquitoControl.org

Meeting Scheduled for August 17, 2026 at 5:00 – 6:30 p.m. on Zoom

Minutes
The Meeting was called to order at 5:02 p.m. by President Parsons.

President Christine Parsons, Secretary/Treasurer Denise Pinkham, Member Ted Knight, Member Zapalowski, and Leavenworth City Council Member Mike Bedard were present.

Public present were District Manager R.D. Nelle.

No public comments were made.

Agenda was approved after amendment by motion of Member Knight and second by Member Bedard. Motion passed unanimously.

Minutes from the July 20, 2026 meeting were approved by a motion from Member Zapalowski and a second from Member Bedard. Motion passed unanimously.

Contract with Tom Roberts, 1st Enviro Safety, was approved by Motion of Member Zapalowski and a second from Secretary/Treasurer Pinkham. Motion passed unanimously.

District Manager R.D. Nelle provided the Manager's Report.

President Parsons led the Board in a discussion of the Audit Report and recommendations and a discussion of potential options for the eventual replacement of retiring Secretary/Treasurer Pinkham.

Treasurer/Secretary Pinkham led the Board through a discussion of this month's expenditures, a status update on the budget, and an update on the Administrative Manual's development.

Other Business.
R.D. Nelle and other LMCD employees will staff an information booth at the upcoming Leavenworth Community Block Party on August 20, 2026.
Next meeting is set for September 21, 2026, 5-6:30 p.m. at the District Office.

Member Zapalowski informed the Board he will be unable to attend that meeting due to out of the country travel.

Motion to adjourn was made by Member Bedard and Member Zapalowski at 6:19 p.m. and the motion passed unanimously.

At the meeting, the following Warrants were approved by Motion of Member Zapalowski and a Second by Member Bedard. The Motion passed unanimously.

8July2026_payables	Christine Parsons		$167.49	Ofc Equip / Bldg sign
8July2026_payables	Cashmere Valley Bank		$451.57	Nelle: 21.78 - Keyhole Security (office lock) 38.01 - Das Thrift Haus / Fld Equip - back packs 31.73 - Stans Merry Mart / Fld Supplies - misc supplies 15.24 - Harbor Frieght / Fld Supplies - gloves 106.11 - WSU / Other Prof Svc - Fld Trng manuals 27.15 - Das Thrift Haus / Fld Equip - pack 63.79 - Amazon / Fld Equip - hats 43.65 - Amazon / Fld Equip - air horn 104.11 - Amazon / Fld Equip - shirts
8July2026_payables	Cashmere Valley Bank		$464.54	Amazon / Fld Equip Shop Vac - Rubber boots - clippers - boot soles - batteries
8July2026_payables	**Total: $ 1083.60**			
July2026_payroll	Cassandra Hendricks	79.75		6/23-7/23/2026
July2026_payroll	Richard Nelle	112		6/22-7/23/2027
July2026_payroll	Nicholas Parton	64.25		6/23-7/22/2026
July2026_payroll	Theresa Sessions	114		6/22-7/23/2026
July2026_payroll	**Total Hrs: 370**			**Gross $11299.01**
31July2026_payables	Oxarc		$101.02	Chemicals (dry ice) 13081349
31July2026_payables	Oxarc		$119.37	Chemicals (dry ice) 13084507
31July2026_payables	Enduris Washington		$4,010.00	2027 Insurance renewal
31July2026_payables	WA ST Dept of Ecology		$565.00	2027 Permit renewal
31July2026_payables	Oxarc		$119.37	Chemicals (dry ice) 13090915
31July2026_payables	Christine Parsons		$206.55	Fld Equip: car magnets
31July2026_payables	Cassandra Hendricks		$36.25	Travel: 6/22-7/23 (mileage 50 @ .725)
31July2026_payables	Nicholas Parton		$46.00	Travel: 6/22-7/23 (mileage 46 @ .725) **correction to be made reimbursement should have been $33.35)

31July2026_payables	Cashmere Valley Bank		$635.04	Nelle - Fld Equip: Walmart_misc supplies $48.55 / Walmart_Pad,Mat,bowl $29.92 WSU_Fld Equip: trng manuals / $106.11 Safeway_garb bags $18.47 S-Trap_nets $34.24 Ofc Supp: Marson&Marson_Mop $36.91 Amazon_chrg cables $45.62 Amazon_Util Sink $315.22
31July2026_payables	Richard Nelle		$286.38	Travel: 6/22-7/23 (mileage 395 @ .725)
31July2026_payables	Cashmere Valley Bank		$45.13	Sessions - Fld Equip**:** Walmart_containers $3.86 Marson & Marsons_ field bag supplies $20.61 Costco_batteries $20.66
31July2026_payables	Theresa Sessions		$159.50	Travel: 6/22-7/23 (mileage 220 @ .725)
31July2026_payables	Cashmere Valley Bank		$18.47	Nelle - Ofc Supp: Marson & Marsons_ext cable for Lab
31July2026_payables	**Total: $6348.08**			