

**Leavenworth Mosquito Control Board Meeting  
(Chelan County M.C.D. #2)**

The Leavenworth Mosquito Control's 4<sup>th</sup> board meeting of 2025 was held on April 21<sup>st</sup> via Zoom. Attending were Board President Christine Parsons, members Denise Pinkham, Sharon Waters, Chester Marler and Manager Jennifer Mullins. The meeting was called to order by the president at 7:03 pm.

The agenda for the board meeting had been reviewed electronically by members. Denise Pinkham moved the agenda be accepted as the meeting's format. Chester Marler seconded. The motion passed unanimously.

The minutes of the March 17<sup>th</sup> 2025 meeting had been reviewed electronically by board members. Denise Pinkham moved the minutes be accepted; Christine Parsons seconded. The motion passed unanimously.

The board and staff reported on new board member recruitment efforts, including district website and other media notices. President Parsons noted one district resident has shown considerable interest, and an introductory letter from her is expected soon. Related to the district's outreach in general, Treasurer Pinkham described changes that could lead to a 100% digital format with the Leavenworth Echo. Further discussion will occur at the May board meeting. Noted also was the upcoming Earth Day Fair, an opportunity to use the district's booth to talk to residents about district's operations and the need for a fifth board member.

Program manager Jennifer Mullins had earlier submitted her monthly report to board members via email. This included (1) an update on early season treatment; (2) a summary of staffing options for the season, as well as the need for a new assistant for next season, including the schedule for licensing tests; (3) an update on anticipated stream flows and Snotel data throughout the region; (4) a report on larva found at various locations; (5) an update on chemicals on-hand; (6) her plans for the April 27<sup>th</sup> Earth Day in Enchantment Park and (7) her progress in site mapping using Google Earth Pro and her new phone. She was able to screen share examples of site mapping.

Secretary Marler reported 1st quarter reports had been sent to the IRS and state agencies. Treasurer Pinkham will soon update current information for the district's insurance provider Enduris.

There was no public comment during the meeting.

For the record, on March 25, 2025, prior to the April 21, 2025 meeting, Treasurer Denise Pinkham submitted the following payables totaling \$841.56 for individual board member approval: Cashmere Valley Bank \$653.80 (credit card charges); Ward Media \$137.76 (legal advertising); NWMVCA (association membership). Authorizing signatures were by Denise Pinkham, Christine Parsons, Sharon Waters and Chester Marler. In addition, on March 24, 2025, prior to the April 21, 2025 board meeting, Treasurer Pinkham submitted the March payroll for individual board member approval. Authorizing signatures were by Denise Pinkham, Sharon Waters Christine Parsons and Chester Marler. Payroll totaled \$493.87.

The next district meeting is scheduled for May 19<sup>th</sup> 2025.

Denise Pinkham moved the meeting be adjourned; Chester Marler seconded. The motion passed unanimously.

The meeting adjourned at 7:57 p m.

Approved:

Corrected:

Financial Chart added for reference  
Denise Pinkham Secretary/Treasurer

|                      |                         |          |                                                                                                                                                                                                         |
|----------------------|-------------------------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 25March2026_payables | NWMVCA                  | \$50.00  | Membership renewal:<br>Parsons (2025)                                                                                                                                                                   |
| 25March2026_payables | Ward Media              | \$137.76 | 3/5 Legal notifications (2025<br>Season)                                                                                                                                                                |
|                      |                         |          | Pinkham:<br>PO Box renewal: \$210<br>MS Office 365 subscription:<br>\$141.17<br>Zoom subscription: \$147.60<br>Vista Print: Cards&Banners:<br>\$115.08<br>L&I short pd \$36.00<br>L&I pymnt fee: \$3.95 |
| 25March2026_payables | Cashmere Valley<br>Bank | \$653.80 |                                                                                                                                                                                                         |
| 25March2026_payables | <b>Total \$841.56</b>   |          |                                                                                                                                                                                                         |
| March2025_payroll    | Jennifer Mulins         | 13       |                                                                                                                                                                                                         |
| March2025_payroll    | <b>Total Hrs: 13</b>    |          | <b>Gross \$493.87</b>                                                                                                                                                                                   |