

CHELAN COUNTY MOSQUITO CONTROL DISTRICT NO. 2
Leavenworth Mosquito Control District, Leavenworth WA 98826

Board of Directors Meeting

February 23, 2026, at 5:00 PM at LMCD Office

10171 Chumstick Highway, Unit 5A, Leavenworth WA.

Minutes

The LMCD Board of Director's meeting was called to order at 5:05 pm by President Christine Parsons. In attendance was Secretary/Treasurer Denise Pinkham, and Member Ted Knight (by phone). A quorum is present. Attending in person, District Manager staff, RD Nelle.

Mike Bedard, Leavenworth City Council Member was absent.

Agenda Approval. An amended Agenda was approved, with the addition of a Manager's report. Motion to approve the agenda by Ted and seconded by Denise. Motion carried.

No Public were present and no comments were made.

Meeting Minutes. Amended December 22 board meeting minutes to include expenditures and January 19 board meeting minutes were presented. Motion to approve by Denise and seconded by Ted. Motion carried.

Manager's Report- District Manager, RD Nelle, presented a summary of work he had completed in February and shared his work plan for March including surveying for flood and wind damage at treatment sites while scouting for mosquito larvae. Prior to applying larvicide he will provide public notification ten days prior to application as per Ecology's Water Quality General Permit provision.

President's Report- Board President Chris Parsons shared that Brad Zapalowski is interested in joining the board, but he was unable to come to the meeting today because of a prior commitment. He sent a letter of interest to the board that has been shared. She reported that she had met with the new manager, RD and board members providing orientation and sharing policy documents (2026 District budget, Employee Handbook and Operation Manual). She updated the board about meeting with RD and the Sherpas owner, Rob Fallon, about receiving a quote for IT services and discussed moving forward with Frontier Precision's FieldSeeker program after exploring Sherpas' inability to develop a similar system in time for field work in March or April.

Secretary's Report- Ted shared he had updated the meeting minutes and had met with Chris to review a first draft of the District's by-laws. They will continue working on them and present them to the board soon.

Treasurer's Report- Denise provided a summary of property tax assessments collected by the County for the LMCD, and as of February the balance is \$97,202.

District Information Technology discussion and board action- Chris presented the Frontier Precision quote for the FieldSeeker mapping and data collection system that was previously presented to the board in January. Denise had questions about the earlier quote from 2025, but she was corrected with a copy of the revised quote that had been previously provided. RD provided answers to her list of questions after he had followed up with Sales Representative, Skylar Brown.

Chris moved to accept Frontier Precision's January 8, 2026 quote for the FieldSeeker system, seconded by Ted. The motion carried, with Denise abstaining. Motion carried.

RD presented the Sherpas IT System quote and responded to board questions. Motion to approve a contract with Sherpas for \$97.24 a month for managed IT services, including: Fiber Internet for the office, hosted phone system, Website hosting, and Microsoft 365 Business Basic. Motion moved by Denise, seconded by Ted. Motion carried.

Discussion about board responsibilities- Denise had requested time on the agenda to discuss board responsibilities and announced she withdrew this request.

Other Business- The next meeting of the board will be April 6, at 5:00 at the District office. Chris discussed reaching out to the board about their availability to meet with potential new board member Brad Zapalowski in the interim.

Adjourn- The board moved to adjourn the meeting at 5:48 PM.

Expenditures approved by board 2/23/2026

Jan2026_payroll	Richard Nelle	16.5		1/5/2026-1/27/2026
Jan2026_payroll	Total Hrs: 16.5			Gross total \$525.81
04Feb2026_payables	Denise Pinkham		32.64	New office keys (6 total)
04Feb2026_payables	Cashmere Valley Bank		155.01	Pinkham: \$95.61 Costco/office folding chairs (4) , \$58.80 Ward Media (Echo) PA for open Board Member (1 wk), \$0.60 Amazon/rebill of returned item charge

04Feb2026_payables	Richard Nelle		40.70	Dryden transfer station (office trash) \$32.00, Travel/ \$8.70 (12 miles @.725)
04Feb2026_payables	Ward Media LLC		92.10	Echo: Board Member opening PA (3 wks)
04Feb2026_payables	Total: \$320.45			
23Feb2026_payables	Cashmere Valley Bank		226.59	Pinkham: 10.59 USPS / postage 216.00 USPS / annual PO Box renewal
23Feb2026_payables	Cashmere Valley Bank		159.80	Sessions: 10.31 Amazon - new office/mouse 8.66 Amazon - new office/mouse pads 32.57 / 108.26 Amazon - new office misc supplies
23Feb2026_payables	Total: \$386.39			