

**Leavenworth Mosquito Control Board Meeting
(Chelan County M.C.D. #2)**

The Leavenworth Mosquito Control's 12th board meeting of 2025 was held on November 17th via Zoom. Attending were Board President Christine Parsons, members Denise Pinkham, Sharon Waters, Ted Knight and Chester Marler. The meeting was called to order by the president at 5:32 pm.

The agenda for the board meeting had been previously sent to board members electronically and was approved by voice consensus.

The minutes of the October 20th 2025 board meeting had been reviewed electronically by board members. Ted Knight moved the minutes be accepted, with one change; Sharon Waters seconded. The motion passed unanimously.

There were no visitors and hence no public comment.

District Update: Denise Pinkham informed the board of her intention to post a note on the district's website and Facebook, concerning the end of the operational mosquito season. Included will be tips for homeowners in reducing mosquito problems next Spring.

Treasurer's Report: Treasurer Pinkham reported an office rental space may be available, conveniently located near the district's materials storage space. A date for board member inspection will be arranged.

Secretary's Report: Secretary Marler gave a brief update on his communication with the Chelan County Commissioner's clerk concerning Ted Knight's formal approval as board member.

Supervisor Position Description: President Parsons presented a draft description for Pesticide Control Specialist 2, Supervisor. The position's proposed wage was \$35.00/hr. Following discussion, the description was approved by voice consensus. Denise Pinkham moved to adopt the position description for supervisor as well as the proposed pay scale; Chester Marler seconded. The motion passed unanimously.

2026 Budget Discussion: Treasurer Pinkham provided the board copies, via screen-share, of the district's financial trends over recent years. The board began a detailed discussion of district financial needs, anticipating significant changes for staff, field operations and digital formats for record storage. The president provided an overall draft budget for discussion. After full discussion, Ted Knight moved the board accept a 2026 budget of \$120,000.00, with a parcel assessment rate of \$45.00; Denise Pinkham seconded. The motion carried. The motion will be documented as Resolution NO. 2025-01 and submitted to the Chelan County Treasurer's Office.

Other Business: The president invited board members to a Zoom presentation of a possible comprehensive digital system for the 2026 season, at a time yet to be determined.

The next regular district meeting is scheduled for December 15th 2025.

For the record, on October 30, 2025, prior to the November 17th meeting, Treasurer Pinkham submitted the following payables totaling \$2649.40 for individual board member approval: Cashmere Valley Bank \$1541.65 (bank card charges); Richard Nelle \$557.70 (approved expenses); Cassandra Hendricks \$172.55 (approved expenses); Julie Reynolds \$128.89 (approved expenses) and Theresa Sessions \$248.70 (approved expenses). Authorizing signatures were by Denise Pinkham, Chester Marler, Christine Parsons and Sharon Waters. In addition, on October 28, 2025, prior to the November 17th board meeting, Treasurer Pinkham submitted the October payroll for individual board member approval. Authorizing signatures were by Denise Pinkham, Christine Parsons and Chester Marler. Payroll totaled \$4198.37.

Chester Marler moved the meeting be adjourned; Sharon Waters seconded. The motion passed unanimously.

The meeting adjourned at 7:16 p m.

Approved:

Corrected:

Financial Chart added for reference
Denise Pinkham Secretary / Treasurer

			Lindsay Haney: Cleaning Svcs (old office) \$150.00
30Oct2025_payables	Theresa Sessions	\$220.00	8/26-9/10/2025 mileage 100@ .70_ \$70.00
30Oct2025_payables	Julie Reynolds	\$128.80	9/9/2025 mileage 184 @ .70 pesticide testing 7/29/2025 testing mileage 216 @ .70 \$151.20
30Oct2025_payables	Cassandra Hendricks	\$172.55	9/30-10/27/2025 mileage 30.5 @ .70 \$21.35
30Oct2025_payables	Richard Nelle	\$557.70	10/21/2025 Conf travel: 10/21- 10/24/2025 mileage 651 @ .70 \$455.70 10/21, 10/24/2025 per diem meals (x2) \$102.00
			Pinkham: IRS 941 past due \$581.66 Leavenworth Mini Storage: unit 611 \$307.17 City of Leavenworth: Mtg room rental \$25.75 Ward Media: Budgt mtg notice \$18.70 Amazon: Fld Equip_mini chain saw \$60.81
30Oct2025_payables	Cashmere Valley Bank	\$1,541.65	NWMVC: conference (Nelle) \$547.56
30Oct2025_payables	Theresa Sessions	\$28.70	9/25-10/10/2025 mileage 41 @ .70
30Oct2025_payables	Total \$2649.40		
Oct2025_payroll	Cassandra Hendricks	58.75	9/30-10/27/2025 (15 hr 'study time' 7/28/2025
Oct2025_payroll	Richard Nelle	27	10/21-10/27/2025
Oct2025_payroll	Julie Reynolds	13.5	9/26-10/2/2025
Oct2025_payroll	Theresa Sessions	50.5	9/25-10/10/2025
Oct2025_payroll	Total Hrs: 149.75		Gross \$4198.37