

**Leavenworth Mosquito Control District Board Meeting
(Chelan County M.C.D. #2)**

The Leavenworth Mosquito Control District's 2nd board meeting of 2024 was held on March 18th via Zoom. Attending were Board President Dayle Massey, members Denise Pinkham, Sharon Waters, Chester Marler and Manager Jennifer Mullins. The meeting was called to order by the president at 7:01 pm.

The minutes of the January 1st 2024 meeting had been reviewed electronically by board members. Denise Pinkham moved the minutes be accepted; Dayle Massey seconded. The motion passed unanimously.

Treasurer Denise Pinkham commented on planned changes to the district's website in response to the recent audit by the State Auditor's Office. The "Procedures and Policies" section will include written guidelines for credit card usage, as well and clear guidelines for avoiding board member conflicts of interests relating to payroll and reimbursement authorization signatures. Identical guidelines will also govern board member motions and voting on motions.

The board had a general discussion concerning the recent announcement on the district's website and other media, asking for interested in-district residents to contact the board concerning the open board position. One individual, Chris Parson, had responded. President Dayle Massey will contact her and invite her participation as a person interested in the open position.

Program Manager Jennifer Mullins had earlier submitted her monthly report via email to board members. Topics included were (1) a description of the upcoming April 10th and 11th Northwest Mosquito and Vector Control Association meeting in Richland. Both Manager Jennier Mullins and assistant Theresa Sessions are interested in attending; (2) a summary of recent chemical orders; (3) a detailed description of early season treatment within the district; and (4) an analysis of current SNOTEL data and river flows. After a short discussion, the board authorized both the manager and assistant to attend the April meeting, including expenses and hours, totaling approximately \$1000.00. The motion was made by Denise Pinkham and seconded by Sharon Waters. The motion passed unanimously.

For the record, on February 20th 2024, prior to the March 18th meeting, Treasurer Denise Pinkham submitted the following payables totaling \$1928.15 for individuals board member approval: Cashmere Valley Bank (credit card charges) \$1140.00; Employment Security Department \$261.67; and Ward Media LLC \$526.48 (legal advertising). Approving signatures were by Denise Pinkham, Sharon Waters, Dayle Massey and Chester Marler. In addition, on February 23rd 2024, prior to the March 18th meeting, Treasurer Denise Pinkham submitted the February payroll to individual board members for authorizing signatures. Signatures were by Denise Pinkham, Sharon Waters and Chester Marler. Payroll totaled \$712.31.

The next district meeting is scheduled for April 15th 2024.

Chester Marler moved the meeting be adjourned; Denise Pinkham seconded. The motion passed unanimously.

The meeting adjourned at 7:42 p m.

Approved:

Corrected: