

**Leavenworth Mosquito Control District Board Meeting  
(Chelan County M.C.D. #2)**

The Leavenworth Mosquito Control District's 1<sup>st</sup> board meeting of 2024 was held on January 1<sup>st</sup> via Zoom. Attending were Board President Dayle Massey, members Denise Pinkham, Sharon Waters, Chester Marler and Manager Jennifer Mullins. The meeting was called to order by the president at 7:00 pm.

The minutes of the November 6<sup>th</sup> 2023 meeting had been reviewed electronically by board members. Sharon Waters moved the minutes be accepted; Dayle Massey seconded. The motion passed unanimously.

Treasurer Denise Pinkham reported on the results of the district's recent audit done by the State Auditor's Office. Written guidelines for credit card use are required, and a draft will be prepared for the next board meeting. This will allow the approved text of the guidelines to be included in the secretary's next yearly report in May to the State Auditor.

President Dayle Massey reported that Nick Stemm's two-year term has expired, and by his choice will not be renewed. The district thanks him for his many terms of service. Later this winter public announcements will be made via the district's website and other media, asking for interested in-district residents to contact the board concerning the open board position.

Program Manager Jennifer Mullins had earlier submitted her specific requests for 2024 wages. This followed a modified GS pattern adopted several seasons earlier. Increases are established reflecting a 5.7% inflation adjustment. The manager's pay rate (Jennifer Mullins) will move to \$41.34/hr. (GS 10 step 6). The assistant manager (Theresa Sessions) will move to \$28.93/hr. (GS 7 step 4). The second assistant (Matt Oaks) will move to \$24.46/hr. (GS 6 step 2). This assumes Matt Oaks and Theresa Sessions will return for 2024. If a new, first-year assistant should be needed, their rate of pay would be \$21.23/hr. (GS 5 step 1). Chester Marler moved this pay scale be accepted for 2024; Sharon Waters seconded. The motion passed unanimously.

For the record, on November 7<sup>th</sup> 2023, prior to the January 1<sup>st</sup> meeting, Treasurer Denise Pinkham submitted the following payables totaling \$1175.63 for individuals board member approval: Cashmere Valley Bank (credit card charges) \$505.56; Jennifer Mullins approved expenses \$583.97; Ward Media LLC \$87.00 (legal advertising). Approving signatures were by Denise Pinkham, Sharon Waters and Chester Marler. In addition, on December 26<sup>th</sup> 2023, prior to the January 1<sup>st</sup> meeting, Treasurer Denise Pinkham submitted the December payroll to individual board members for authorizing signatures. Signatures were by Denise Pinkham, Sharon Waters and Chester Marler. Payroll totaled \$2066.10.

The next district meeting is scheduled for March 18<sup>th</sup> 2024.

Denise Pinkham moved the meeting be adjourned; Dayle Massey seconded. The motion passed unanimously.

The meeting adjourned at 7:23 p m.

Approved:

Corrected: